

**CHANDIGARH COLLEGE OF EDUCATION , LANDRAN, Mohali**

**NOTICE**

**Dated - 23<sup>rd</sup> of September, 2020**

**INSTRUCTIONS B.Ed. FINAL SEMESTER EXAMS- Punjabi University –PATIALA**

**Semester 4**

**ADMIT CARD**

- ✓ Students can download their admit cards from the following link by browsing the link along with entering their application number :-  
<https://pupexamination.ac.in/Examination/Form/Public/DownloadAdmitCard.aspx>

**ADMINISTRING THE PAPER**

- ✓ Time duration for 3 hrs paper would be 2:30 hrs and for 1hr: 30 mins paper would remain the same as earlier prescribed.
- ✓ The total hours for attempting the paper and uploading the answer sheets would be 4 hrs from 9:00 am to 1:00 pm.
- ✓ The medium of downloading the question paper and uploading the answer sheets would be the Google Classrooms (LMS) platform (for both question paper and answer sheet) and whats app group (for question paper only) provided by the college.
- ✓ Ruled sheets of A4 sized paper shall be used for an answer sheet, which should not be more than 16 number and students shall write the content only on one side of the sheet.
- ✓ **Format of the Answer Sheet** - The first page of the answer sheet must bear the following details such as :-
  - Univ Roll Number in figures .....
  - Univ Roll number in words .....
  - Name of the student.....
  - Class/Semester.....
  - Name of the Paper .....
  - Code of the Paper .....
  - Medium .....
  - Total number of the pages written by candidate.....
  - Sign of the student .....
  - Date of Exam - .....
  - Name of the Invigilator: \_\_\_\_\_
- ✓ Students shall attempt 50 percent of the paper i.e. out of 9 questions (70 marks) and 2 out of 5 (35 marks).
- ✓ The students shall refrain from using an unethical means during the online conduct of the examination.

- ✓ Each student must ensure that the work space for attempting the paper is appropriate having a table with proper height and a comfortable chair.
- ✓ The examination space should be free of any disturbance.
- ✓ Each student must ensure the accurate installation of his or her phone cameras at a distance from where their full seating view is available for an invigilation.

**Note:**

It is the entire responsibility of the students to be present for the exam as per the schedule 15 min before the start time and upload their answer sheets on Google classroom after the lapse of exam time. Attendance is compulsory and will be recorded by the Invigilators deputed to conduct the exam.

In case any student has concerns/ problems in uploading through Google classroom or online theory examination can coordinate with Enu Mam.

Best of Luck



**Dr. Sneha Bansal**  
Chandigarh College of Education  
Principal

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